



MILEAGE REIMBURSEMENT TRIP LOG AND INVOICE INSTRUCTIONS

DRIVER INFORMATION

Driver's Name John Doe		Driver's Address (Street) 1234 Main St.		
Driver's License # ABC123	Driver's License State CO	City Anywhere	State CO	Zip Code 12345

SIGNATURE OF DRIVER

I confirm by sending this driver log to agree I have a current, valid, and unrestricted driver's license; that the vehicle used to perform services has passed all state tests and is currently state registered and insured according to the laws and regulations of the state to which is registered.

X John Doe

06/15/2022

Signature

Select yes if trips are recurring.

Date

Select each day the trip reoccurs, if applicable.

RECORD OF TRIPS

Each date of service must have a physician or clinician signature and will be reviewed with the physician's office before payments will be made.

Is Trip a Standing Order? Yes No Standing Order Days Traveled Weekly S M T W Th F S

	Trip Date	Trip Number	Total Miles	Provider Name	Provider Phone Number	Physician / Clinician Signature
1	01/01/2022	12564	15	Dr. Jane Smith	123-555-5555	Jane Smith, MD
2						
3						
4						
5						

This number is provided at the time of reservation with Modivcare.

Per All Plan Letter 17-010 from the California Department of Health Care Services, Medi-Cal beneficiaries who drive themselves to their appointment are NOT eligible for mileage reimbursement.

MEMBER INFORMATION

Relationship to Member Spouse	Member ID 987654321
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SIGNATURE OF MEMBER

I hereby agree the above information is true and correct. I have also received, read and agreed to the gas reimbursement guidelines.

X Jane Doe

Jane Doe

Member Signature

Member Name (Print)

Completed forms can be submitted to:

Mail

798 Park Avenue NW, Norton, VA 24273

Fax

866-528-0462

Email

Virginia.billingoperations@modivcare.com